



# Tri-County Airport Authority (1J0) ("TCAA")

1983 Tri-County Airport Rd - Bonifay, FL 32425

Mail: PO Box 756, Bonifay, FL 32425

## AGENDA

Regular TCAA Board of Directors Monthly Meeting: 6 pm July 14, 2020, Airport Lobby

1. **Call to Order**- Jack Locke, Chairman
2. **Invocation**
3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
4. **Review & Approval of Minutes of the last Board meeting**
5. **Non-Agenda Audience.** *(Effective Oct 1, 2013, FL Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minute to speak on a proposition before the Authority.)*
6. Review and adoption of Bylaw Changes for new organizational structure- James Town, Treasurer
7. Election of new Vice Chairman - Chairman
8. Appointment of new Assistant Treasurer - James Town, Treasurer
9. **Treasurer's Report** – James Town, Treasurer
  - a. Monthly and Year to Date Financial Report
  - b. Fuel Operations Report
  - c. Use of \$30,000 CARES Act Grant
  - d. Next Fiscal Year Operating Budget - First Look
  - e. Capital Budget next Fiscal Year
  - f. Hanger Rental Schedule Commencing October 1, 2020
  - g. Discuss any changes needed to basic hanger lease standard document
  - h. Fuel purchases by students of 1J0-based instructors but student plane based elsewhere
  - i. Other updates as applicable
10. **Airport Operations Report**- Mark Wilson, Airport Manager
  - a. Physical Maintenance & Repairs
  - b. Replacement or repair of oldest Scag mower
  - c. Other items as needed
11. **Capital Project Update** – AVCON, Inc. & Norman Rich (Director)
  - a. AVCON update - Calvin Palmer
  - b. Engineering and payment Projects and Reports- Norman Rich, Grants Coordinator
12. **Other Old Business**
  - a. Firefighting Equipment- Rick Kerr
  - b. Migration of our 1J0 airport designator to KBCR & new CTAF (on track) - Ross Statham
  - c. Obstacle clearance, runways 10 & 19; need to update Master Plan - Ross Statham
  - d. Airport windsock - Sale of surplus (replaced) windsock
13. **New Business**
  - a. Runway 01 RNAV approach update- Ross Statham
  - b. Addition of CallingPost message delivery system - Ross Statham
  - c. Possible maintenance company tenant in Baptist College hanger - Ross Statham
  - d.
14. **Adjourn**

**The next regular meeting of the Board of Directors is scheduled for the second Tuesday of the following month at 6 pm in the conference room of the terminal building.**