



# Tri-County Airport Authority ("TCAA")

1983 Tri-County Airport Rd - Bonifay, FL 32425

Mail: PO Box 756, Bonifay, FL 32425

## AGENDA

Regular TCAA Board of Directors Monthly Meeting: 6 pm September 8, 2020, Airport Lobby

1. **Call to Order**- Jack Locke, Chairman
2. **Invocation**
3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
4. **Review & Approval of Minutes of the last Board meeting**
5. **Non-Agenda Audience** (*Effective Oct 1, 2013, FL Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minutes to speak on a proposition before the Authority.*)
6. **Treasurer's Report** – James Town, Treasurer
  - a. Reminder to Directors of October 13, 2020 Annual Organizational meeting, officer election, committee appointments and other Organizational meeting business
  - b. Monthly and Year to Date Financial Report
  - c. Presentation of last FY Audit copies and highlights to Directors
  - d. Fuel Operations & Pricing Comparison Report
  - e. Other updates as applicable
7. **Airport Operations Report**- Mark Wilson, Airport Manager
  - a. Physical Maintenance & Repairs
  - b. Other items as needed
8. **Capital Project Update** – AVCON, Inc. & Tiffany Garling
  - a. AVCON update
  - b. DBE Conference call (0:15), led by AVCON
  - c. Engineering and payment Projects and Reports- Tiffany Garling
9. **Other Old Business**
  - a. Update on progress with new lease documents to Tenants - Brenda Wilson
  - b. Response from aircraft owners about hangar/tie-down mail-out - Mark Wilson
  - c. Time-line for all approved instrument procedures to be fully operational and NOTAM(s) removed after obstacle clearance, runways 10 & 19 - Ross Statham
  - d. Update on airport code and new frequency: probably 10 Sept and/or 8 October - Ross Statham
  - e.
10. **New Business**
  - a. Development of 1-page flyer or tri-fold as initial airport branding info summary - Tiffany Garling
  - b.
  - c.
  - d.
11. **Adjourn**

The next regular meeting of the Board of Directors is scheduled for the second Tuesday of the following month at 6 pm in the conference room of the terminal building.