



Tri-County Airport Authority ("TCAA")

1983 Tri-County Airport Rd - Bonifay, FL 32425

Mail: PO Box 756, Bonifay, FL 32425

AGENDA

Regular TCAA Board of Directors Monthly Meeting: 6 pm November 10, 2020, Airport Lobby

1. **Call to Order**- Roy Brooks, Vice-Chairman
2. **Invocation**
3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
4. **Review & Approval of Minutes of the last Board meeting**
5. **Non-Agenda Audience** (*Effective Oct 1, 2013, FL Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minutes to speak on a proposition before the Authority.*)
6. **Treasurer's Report** – James Town, Treasurer
 - a. Bylaws signature authority delegations
 - b. Brief overview of simple procurement actions
 - c. Monthly and Year to Date Financial Report
 - d. Fuel Operations & Pricing Comparison Report
 - e. Other updates as applicable
7. **Airport Operations Report**- Mark Wilson, Airport Manager
 - a. Physical Maintenance & Repairs
 - b. Other items as needed
8. **Capital Project Update** – AVCON, Inc.
 - a. **Airport Master Plan** - FAA preliminary comments; project funding update
 - b. **Storm water Master Plan Update** - Additional survey performed; modeling continued
 - c. **Terminal Access and Security Improvements** - Considering unconstrained layout; survey anticipated
 - d. **Airport Stormwater Improvements** - Phase 1 - Project funding eliminated from work program
 - e. **ACTION ITEM:** Re-direct FAA funding from FDOT stormwater grant, apply to an electrical vault project
9. **Engineering and Payments, Projects and Reports- Tiffany Garling, Grants Coordinator**
10. **Other Old Business**
 - a. Obstacle clearance, runways 10 & 19 - Ross Statham, Fred Provost, Jack Locke, Mark Wilson
 - b. Update on airport traffic advisory frequency change on 5 Nov 2020 - Ross Statham
 - c. Development of 1-page flyer or tri-fold as initial airport branding info summary - Tiffany Garling
11. **New Business**
 - a. Tweaks made to website - Ross Statham
 - b.
 - c.
 - d.
12. **Adjourn**

The next regular meeting of the Board of Directors is scheduled for the second Tuesday of the following month at 6 pm in the conference room of the terminal building.