

“Serving Holmes, Jackson, and Washington Counties”

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## AGENDA

Regular TCAA Monthly Meeting Tuesday, 6:00 p.m., February 12, 2019

1. Call to Order – Chairman Locke
2. Invocation.
3. Approve Agenda.\*
4. Approval of Minutes January 8, 2019, Regular Monthly Meeting and ExCom Jan 22, 2018.
5. Non-agenda Audience. *Effective October 1, 2013, FL Statute 286.0114 mandates that, “members of the public shall be given a reasonable opportunity to be heard on a proposition before the board or commission (Authority).” Each individual shall have three (3) minutes to speak on a proposition before the Authority.*
6. Financial Report –
  - a. Monthly and YTD Financials. Treasurer Town
  - b. Fuel Operations.
  - c. SiteMinder Status
7. Airport Operations Report
  - a. Staffing Update - Chairman
  - b. Physical Maintenance and Repairs Highlights – Airport Manager
    - (1) Taxiway/Runway/Area Lighting
    - (2) Tug Update
    - (3) Other
8. Capital Project Update – Lee Lewis, P.E.
  - a. Projects update.
  - b. Board action items by month, if any:
  - c. Engineering and payments report by Director Rich, if any.
9. Old Business.
  - a. Airport Rules and Regulations – Director Williams draft for adoption
  - b. Emergency Generator Project Update – Chairman/AVCON
  - c. Update on Meetings with 3 Chairman of BOCC’s – Treasurer Town
10. New Business.
  - a. Convenience fees with credit cards – Airport Manager/Treasurer Town
  - b. Booth at Down Home Street Festival, Bonifay, Florida to be held on March 16, 2019.

Next Meeting is scheduled for March 12, 2019, 6:00 p.m. in terminal building.

Meeting adjournment

\*May be changed at the meeting prior to adoption