

Regular Meeting

July 9, 2019

Name	County
ALAN WILLIAMS	WASHINGTON
ROSS STATHAM	WASHINGTON
CALVIN PALMER	ANCON
Mark Wilson	Manager
FRED PROUST	HOLMES
Roy Brooks	Holmes
Tommy Levenberger	JACKSON Levenberger
Jack Luebe	Holmes
Chris Tom	WC
Damon Rich	W.C.
Charles Mason	Gadsden

Now
to Gen.

Tri-County Airport Authority (1J0)
1983 Tri-County Airport Rd - Bonifay, FL 32425
Mail: PO Box 756, Bonifay, FL 32425

AGENDA

Regular TCAA Board of Directors Monthly Meeting at 6 pm on July 9, 2019, Airport Conference Room

- ✓ 1. **Call to Order**- Jack Locke, Chairman 6 PM
- ✓ 2. **Invocation** - Ross STATHAM
- ✓ 3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
- ✓ 4. **Review and approval of Minutes of the last TCAA Regular Board of Directors meeting**
- ✓ 5. **New Secretary duties, responsibilities and procedures** – Ross Statham, Secretary
6. **Non-Agenda Audience.** *(Effective Oct 1, 2013, Florida Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minute to speak on a proposition before the Authority.)*
7. **Treasurer's Report** – James Town, Treasurer
 - ✓ a. Monthly and Year to Date Financial Report
 - ✓ b. Fuel Operations Report
 - ✓ c. TCAA Bylaws
 - ✓ d. TCAA Hanger Leases
 - ✓ e. TCAA Annual Policy Reviews
8. **Airport Operations Report**- Mark Wilson, Airport Manager
 - ✓ a. Physical Maintenance & Repairs
 - ✓ b. Notice to Airmen (NOTAMS) issues or updates, if any
 - ✓ c. Other items as needed
9. **Capital Project Update** – AVCON, Inc.
 - a. Projects Update
 - ✓ (A) b. Master Plan Update
 - c. Board action items, by month, if any
 - d. Engineering and payment Reports- Norman Rich, Director
10. **Old Business**
 - a. Discussion and/or action, Executive Committee meetings/updates – Jack Locke, Chair
 - b. N6501J update – All
 - c. New aerial photos – Ross Statham, Secretary
11. **New Business**
 - a. Jim Stripland Airport Services – Alan William, Director
 - b. Tri-County Airport Logo and branding – Ross Statham, Secretary
12. **Adjourn**

The next regular meeting of the Board of Directors is scheduled for the second Tuesday of the following month at 6 pm in the conference room of the terminal building.

Tri-County Airport Authority
PO Box 756
Bonifay, FL 32425

“Serving Holmes, Jackson, and Washington Counties”

Treasurer’s Report

July 8, 2019

Bank Accounts: Balances as of 8 July 2019

Capital City Bank, Projects Grants account	= \$	3,350.04
The Fuel Account: One South Bank	= \$	34,944.62
CD, from fuel account, used for line of credit	= \$	70,410.91
Operating Account: One South Bank	= \$	<u>3,933.79</u>
Total:	= \$	112,639.36

Outstanding invoices:

Payroll Liabilities	\$	294.26
QT Pod (Paid From Fuel Acct)	\$	556.95
Line of Credit Payment	\$	<u>1,450.00</u>
Total:	\$	2,301.21

Line of Credit Balance to date	\$	53,994.93
Air Conditioner Replacement	\$	5,140.00
Grant Draws	\$	<u>45,221.76</u> *****
Rex Buyout Balance	\$	3,633.17

Respectfully,
Brenda Wilson
Administrative Assistant

***** Payment was received 7/5/2019. The check was cut to repay LOC on 7/8/2019. However, the check has not yet been signed.

JAT07092019

FY October 1, 2018 - September 30, 2019

Bank Account Tracking - Cash Available

	<u>October*</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>
Capital City Grants Account	\$ 2,600.00	\$ 3,350.00	\$ 5,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.04	\$ -	\$ -
OneSouth Accts:												
Fuel Acct	24,714.76	22,591.98	27,316.44	17,937.97	20,097.06	18,897.36	31,618.22	34,915.63	24,667.76	34,944.62	-	-
CD (Secures LOC \$100,000)	70,179.51	70,179.51	70,179.51	70,223.73	70,223.73	70,323.73	70,367.05	70,367.05	70,367.05	70,410.91	-	-
Operating Acct	<u>16,339.12</u>	<u>27,817.92</u>	<u>16,382.62</u>	<u>13,352.78</u>	<u>9,464.74</u>	<u>9,678.29</u>	<u>5,580.48</u>	<u>8,617.28</u>	<u>8,499.79</u>	<u>3,933.79</u>	-	-
Total Cash Available	113,833.39	123,939.41	119,228.57	104,864.48	103,135.53	102,249.38	110,915.75	117,249.96	106,884.60	112,639.36	-	-
LOC Balance (Rex Payoff)	13,088.66	11,670.95	10,220.60	9,059.99	7,681.76	9,051.27	7,623.19	6,305.47	4,794.76	3,633.17	-	-
LOC HVAC Replacement										<u>5,140.00</u>		
									Total	8,773.17		
												Paying @ \$1,450/Month = Months to pay
												6.05

*As of TCAA Board Meeting Date

FY Oct 1, 2017 to Sept 30, 2018

Bank Account Tracking - Cash Available

	<u>October*</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>
Capital City Grants Account	\$ 110,553.47	6,866.40	\$ 4,637.40	\$ 4,637.40	\$ 3,137.40	\$ 4,637.40	\$ 4,637.40	\$ 4,637.40	\$ 4,637.40	\$ 4,637.40	\$ 4,637.40	\$ 4,637.40
OneSouth Accts:												
Fuel Acct	12,663.90	15,317.41	17,505.89	19,416.42	12,212.51	15,140.49	15,171.47	17,514.38	19,234.60	16,603.24	12,045.41	20,858.46
CD (Secures LOC \$100,000)	50,000.00	50,000.00	50,000.00	70,082.02	70,082.02	70,082.02	70,108.23	70,108.23	70,108.23	70,135.80	70,135.80	70,135.80
Operating Acct	<u>36,171.38</u>	<u>32,520.46</u>	<u>33,309.04</u>	<u>22,228.22</u>	<u>39,446.91</u>	<u>38,681.34</u>	<u>27,096.47</u>	<u>25,729.93</u>	<u>20,185.30</u>	<u>19,768.58</u>	<u>15,788.59</u>	<u>10,173.99</u>
Total Cash Available	209,388.75	104,704.27	105,452.33	116,364.06	124,878.84	128,541.25	117,013.57	117,989.94	114,165.53	111,145.02	102,607.20	105,805.65
LOC Balance (Rex Payoff)	-	-	-	-	-	-	-	-	-	17,321.56	15,911.40	14,501.82

*As of TCAA Board Meeting Date

2:45 PM

07/08/19

Tri-County Airport Authority (1JO)
A/R Aging Summary
 As of July 8, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ADFS LLC (Porter, Tyler)	0.00	0.00	0.00	0.00	1,693.50	1,693.50
Bagwell, Rodger	0.00	0.00	0.00	0.00	-82.71	-82.71
Baker III, Avery R	0.00	214.00	214.00	0.00	0.00	428.00
Brooks, Roy	0.00	267.50	0.00	0.00	0.00	267.50
Chamberlain, Rodney G	0.00	267.50	0.00	0.00	0.00	267.50
Cloud, Jim	0.00	0.00	0.00	0.00	0.20	0.20
Florida DOT						
Box Hangar & Taxiway FDOT 2018-1	0.00	-0.04	0.00	0.00	0.00	-0.04
Total Florida DOT	0.00	-0.04	0.00	0.00	0.00	-0.04
Galloway, Stephen	0.00	267.50	0.00	0.00	0.00	267.50
Gillen, Brendan	0.00	321.00	0.00	0.00	0.00	321.00
Hartzog, Joey	0.00	53.50	0.00	0.00	0.00	53.50
L & P Logistics, Inc(Lawrence, James)	0.00	214.00	0.00	0.00	0.00	214.00
Lo, Francis	0.00	588.50	0.00	0.00	0.00	588.50
Miner, Scott	0.00	53.50	0.00	0.00	0.00	53.50
Myers, Jimmy W	0.00	107.00	107.00	107.00	1,710.60*	2,031.60
Neil, James P	0.00	267.50	267.50	267.50	267.50	1,070.00
Nichols, Linwood	0.00	-25.00	0.00	0.00	0.00	-25.00
O'Leary, Dennis	0.00	107.00	107.00	107.00	176.80	497.80
Rex Aviation LLC	0.00	0.00	0.00	0.00	-111.80	-111.80
Rockwell, Clint	0.00	321.00	0.00	0.00	0.00	321.00
Ruic, William	0.00	0.00	0.00	0.00	255.00	255.00
Smith, Danny *	0.00	267.50	0.00	0.00	0.00	267.50
Stanko, Joseph	0.00	267.50	0.00	0.00	0.00	267.50
Tomlinson III, Samuel S	0.00	214.00	0.00	0.00	0.00	214.00
Wagner, Dave	0.00	-2.40	0.00	0.00	0.00	-2.40
Williams, James Blake	0.00	214.00	0.00	0.00	0.00	214.00
TOTAL	0.00	3,985.06	695.50	481.50	3,909.09	9,071.15

Tri-County Airport Authority
Statement of Assets
 As of May 31, 2019

	May 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1020 · Petty Cash	200.00
1040 · Capital City Bank-6601	3,350.00
1070 · One South Savings Account	70,279.51
1080 · One South Grant Account	0.10
1090 · One South Bank - Fuel 4564	21,957.86
1100 · One South Bank-Operating 4556	4,676.49
Total Checking/Savings	100,463.96
Accounts Receivable	12,839.29
1200 · Accounts Receivable	12,839.29
Total Accounts Receivable	12,839.29
Other Current Assets	
1240 · Grants Receivable	
FDOT 423618-1	2,535.00
1240-3 · FAA -2018-2	
1240-4 · FAA -2018-2	49,826.07
1240-3 · FAA -2018-2 - Other	-49,826.07
Total 1240-3 · FAA -2018-2	0.00
Total 1240 · Grants Receivable	2,535.00
1250 · Inventory	
1250.1 · Fuel Inventory	
125.3 · Jet-A	8,440.16
1250.2 · 100 LL	14,865.06
Total 1250.1 · Fuel Inventory	23,305.22
Total 1250 · Inventory	23,305.22
1350 · Prepaid Expenses	583.34
1400 · Undeposited Funds	267.50
Total Other Current Assets	26,691.06
Total Current Assets	139,994.31
Fixed Assets	
1500 · Fuel Systems	
1502 · Terminals & Software	18,239.98
1503 · Inspections & Certifications	3,538.65
Total 1500 · Fuel Systems	21,778.63
1510 · Buildings & Improvements	3,655,438.87
1520 · Machinery & Equipment	
1520-1 · Office Equipment/Computer	676.75
1520 · Machinery & Equipment - Other	707,961.95
Total 1520 · Machinery & Equipment	708,638.70
1530 · Roads/Runways/Taxilines	7,537,812.19
1540 · Land	56,990.00
1550 · Construction In Progress	1,598,623.18
1600 · Accumulated Depreciation	-4,802,016.60
Total Fixed Assets	8,777,264.97
TOTAL ASSETS	8,917,259.28

→ 187.47/ACTE

Tri-County Airport Authority
Statement of Assets
As of May 31, 2019

	May 31, 19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	1,476.87
Total Accounts Payable	1,476.87
Other Current Liabilities	
Hangar Security Deposits	1,150.00
Prepaid Hangar Rents	14,218.66
2001 · N/P Short Term	9,594.56
2100 · Line of Credit #2700	48,270.31
2150 · Payroll Liabilities	437.97
2540 · Sales Tax Payable	559.19
Total Other Current Liabilities	74,230.69
Total Current Liabilities	75,707.56
Long Term Liabilities	
2500 · One South Loan -0672	1,948.86
Total Long Term Liabilities	1,948.86
Total Liabilities	77,656.42
Equity	
3000 · Fund Balance	8,650,410.71
3010 · Unrestricted Net Assets	204,510.31
Net Income	-15,318.16
Total Equity	8,839,602.86
TOTAL LIABILITIES & EQUITY	8,917,259.28

- SITE MINDER

**Tri-County Airport Authority
Statement of Activities
October 2018 through May 2019**

Accrual Basis

	FAA FFA Grants (Grants)	Total Grants	Operating Account
Ordinary Income/Expense			
Income			
Grant Revenue	0.00	0.00	0.00
4030 · DOT Project Funds	0.00	2,232.56	0.00
4035 · Federal Grant Rev-FAA	146,696.29	188,661.13	0.00
4040 · Food Service Income	0.00	0.00	336.02
4050 · Fuel Income	0.00	0.00	88,104.53
4055 · Land Rental	0.00	0.00	800.00
4085 · Hangar Rentals	0.00	0.00	76,521.23
4097 · Security Deposit Paid	0.00	0.00	2,660.00
4110 · State Grant Rev-DOT	0.00	249,263.10	0.00
Total Income	146,696.29	440,156.79	168,421.78
Cost of Goods Sold			
5020 · Credit Card Fees	0.00	0.00	2,650.41
5060 · Cost of Goods Sold	0.00	0.00	27,310.66
5075 · Food Service Costs	0.00	0.00	0.00
5080 · Fuel Purchased - Resale	0.00	0.00	48,892.82
Total COGS	0.00	0.00	78,853.89
Gross Profit	146,696.29	440,156.79	89,567.89
Expense			
Title Services - Liens	0.00	0.00	188.00
Work In Progress Disbursements	155,952.79	476,756.67	0.00
6000 · Accounting Expense	0.00	0.00	41.25
6010 · Advertising	0.00	0.00	120.00
6025 · Auto Expense	0.00	0.00	197.42
6030 · Bank Charges			-10.00
6030.1 · Returned Check	0.00	0.00	5.00
6030 · Bank Charges - Other	0.00	0.00	-5.00
Total 6030 · Bank Charges	0.00	0.00	5,029.50
6040 · Contract Labor	0.00	0.00	1,535.00
6050 · Dues & Subscriptions	0.00	0.00	
6070 · Food Service Expense			493.73
6070-1 · Consumables - Food	0.00	0.00	9.08
6070-3 · Non-consumables	0.00	0.00	
Total 6070 · Food Service Expense	0.00	0.00	500.00
6073 · Garbage Service	0.00	0.00	9,269.44
6076 · Insurance	0.00	0.00	1,617.30
6079 · Interest Expense	0.00	0.00	
6080 · Legal & Professional Fees			2,888.15
6080-6 · Miscellaneous L & P	0.00	0.00	0.00
6080 · Legal & Professional Fees - Other	0.00	0.00	
Total 6080 · Legal & Professional Fees	0.00	0.00	47.95
6090 · Miscellaneous	0.00	0.00	1,917.99
6092 · Office Expense	0.00	0.00	275.03
6093 · Payroll Taxes	0.00	0.00	384.53
6095 · Postage	0.00	0.00	599.00
6096 · Registration Fees	0.00	0.00	15,012.64
6098 · Repairs & Maint	0.00	0.00	0.00
6099 · Sales Tax Expense	0.00	0.00	44.23
6100 · Supplies	0.00	0.00	
6110 · Telephone	0.00	0.00	3,013.34
6115 · Utilities	0.00	0.00	9,700.05

Tri-County Airport Authority
Statement of Activities
 October 2018 through May 2019

Accrual Basis

	FFA Grants (Grants)	Total Grants	Operating Account
6120 · Wages & Salaries			
6120-1 · Salary - Junior Attendant	0.00	0.00	1,542.50
6120-2 · Salary - Manager	0.00	0.00	3,922.99
6120-3 · Salary - Senior Attendant	0.00	0.00	480.00
6120 · Wages & Salaries - Other	0.00	0.00	9,342.37
Total 6120 · Wages & Salaries	<u>0.00</u>	<u>0.00</u>	<u>15,287.86</u>
Total Expense	<u>155,952.79</u>	<u>476,756.67</u>	<u>68,166.49</u>
Net Ordinary Income	-9,256.50	-36,599.88	21,401.40
Other Income/Expense			
Other Income			
7000 · Convenience Fees Paid	0.00	0.00	-131.88
7010 · Interest Income	0.00	0.00	12.20
Total Other Income	<u>0.00</u>	<u>0.00</u>	<u>-119.68</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>-119.68</u>
Net Income	<u><u>-9,256.50</u></u>	<u><u>-36,599.88</u></u>	<u><u>21,281.72</u></u>

Tri-County Airport Authority Statement of Activities

Accrual Basis

For the One and Eight Months Ended May 31, 2019

	May 19	Oct '18 - May 19
Ordinary Income/Expense		
Income		
Grant Revenue	0.00	0.00
4030 · DOT Project Funds	0.00	2,232.56
4035 · Federal Grant Rev-FAA	41,964.84	238,487.20 ✓
4040 · Food Service Income	44.00	338.02 ✓
4050 · Fuel Income	14,668.58	88,104.53 ✓
4055 · Land Rental	0.00	800.00 ✓
4085 · Hangar Rentals	18,507.12	76,521.23 ✓
4097 · Security Deposit Paid	0.00	2,660.00
4110 · State Grant Rev-DOT	2,535.00	249,263.10
	77,719.54	658,404.64
Total Income		
Cost of Goods Sold		
5020 · Credit Card Fees	467.64	2,650.41 ✓
5060 · Cost of Goods Sold	0.00	27,310.66 ✓
5075 · Food Service Costs	0.00	0.00
5080 · Fuel Purchased - Resale	7,651.07	48,892.82 ✓
	8,118.71	78,853.89
Total COGS		
Gross Profit	69,600.83	579,550.75
Expense		
Title Services - Liens	0.00	188.00 ✓
Work In Progress Disbursements	9,313.94	526,582.74 ✓
6000 · Accounting Expense	0.00	41.25 ✓
6010 · Advertising	0.00	120.00 ✓
6025 · Auto Expense	10.90	197.42 ✓
6030 · Bank Charges		
6030.1 · Returned Check	0.00	-10.00
6030 · Bank Charges - Other	0.00	5.00
	0.00	-5.00 ✓
Total 6030 · Bank Charges		
6040 · Contract Labor	542.50	5,029.50 ✓
6050 · Dues & Subscriptions	330.00	1,535.00 ✓
6070 · Food Service Expense		
6070-1 · Consumables - Food	18.68	493.73
6070-3 · Non-consumables	0.00	9.08
	18.68	502.81 ✓
Total 6070 · Food Service Expense		
6073 · Garbage Service	200.00	500.00 ✓
6076 · Insurance	2,506.68	9,269.44 ✓
6079 · Interest Expense	431.60	1,617.30 ✓
6080 · Legal & Professional Fees		
6080-6 · Miscellaneous L & P	0.00	2,888.15 ✓
6080 · Legal & Professional Fees - Other	0.00	0.00
	0.00	2,888.15
Total 6080 · Legal & Professional Fees		
6090 · Miscellaneous	0.00	47.95 ✓
6092 · Office Expense	159.31	1,917.99 ✓
6093 · Payroll Taxes	0.00	275.03 ✓
6095 · Postage	55.00	384.53 ✓
6096 · Registration Fees	0.00	599.00 ✓
6098 · Repairs & Maint	2,450.79	15,012.64 ✓
6099 · Sales Tax Expense	0.00	0.00
6100 · Supplies	44.23	44.23 ✓
6110 · Telephone	349.65	3,013.34 ✓
6115 · Utilities	1,342.21	9,700.05 ✓

**Tri-County Airport Authority
Statement of Activities**

For the One and Eight Months Ended May 31, 2019

Accrual Basis

	May 19	Oct '18 - May 19
6120 · Wages & Salaries		
6120-1 · Salary - Junior Attendant	0.00	1,542.50 ✓
6120-2 · Salary - Manager	0.00	3,922.99 ✓
6120-3 · Salary - Senior Attendant	0.00	480.00 ✓
6120 · Wages & Salaries - Other	2,307.70	9,342.37 ✓
Total 6120 · Wages & Salaries	<u>2,307.70</u>	<u>15,287.86 ✓</u>
Total Expense	<u>20,063.19</u>	<u>594,749.23</u>
Net Ordinary Income	49,537.64	-15,198.48
Other Income/Expense		
Other Income		
7000 · Convenience Fees Paid	0.00	-131.88 ✓
7010 · Interest Income	1.79	12.20 ✓
Total Other Income	<u>1.79</u>	<u>-119.68</u>
Net Other Income	<u>1.79</u>	<u>-119.68</u>
Net Income	<u><u>49,539.43</u></u>	<u><u>-15,318.16</u></u>

**Tri-county Airport Authority
Budget Tracking Summary**

Income	FY 2018-19	8 Months			
		Budget	Ave. Month	YTD 5/31/19	
403 Fuel Sales	\$ 78,000	\$ 6,500	\$ 88,105	\$ 11,013	* *
442 Hanger Rentals	104,860	8,738	76,521	\$ 9,565	
Less: Use Tax Collected @ 7%	(7,340)	(612)	(5,165)	\$ (646)	
+ Sales Tax Collection Allowance	83	7	132	\$ 16	
Misc Revenue - Donations	2,500	208	336	\$ 42	
Ft. Rucker ASOS Site Lease	750	63	-	\$ -	
Farmer Ground Lease	300	25	800	\$ 100	
Misc Revenue - Other	500	42	-	\$ -	
Grant Mgt Fees @ .005%	2,500	208	-	\$ -	
Total Revenue (Net of Tax)	182,153	15,179	160,728	\$ 20,091	
Cost of Goods Sold					
620 Fuel Purchased - Resale	61,260	5,105	76,203	\$ 9,525	
Food Service Costs	2,500	208	503	\$ 63	
Merchandise For Resale	350	29	-	\$ -	
Credit Card Fees	3,432	286	2,650	\$ 331	
Total COGS	67,542	5,629	79,357	\$ 9,920	
Gross Profit					
Fuel	16,740	1,395	11,901.05	\$ 1,488	13.51%
Food Serviced Costs	-	-	(167)	\$ (21)	
Merchandise For Resale	150	13	-	\$ -	
Other - Hangars	97,520	8,127	71,356	\$ 8,920	93.25%
Combined Gross Profit	114,410	9,534	83,090	\$ 10,386	
Expenses					
601 Utilities	19,500	1,625	9,700	\$ 1,213	
602 Office Expenses	4,200	350	1,918	\$ 240	
603 Bank Charges	100	8	(5)	\$ (1)	
604 Advertising	-	-	120	\$ 15	
604-01 General Promotion/Mktg	450	38	-	\$ -	
604-02 Websites	1,000	83	-	\$ -	
605 Garbage Service	600	50	500	\$ 63	
606 Insurance	14,000	1,167	9,269	\$ 1,159	
607 Interest Expense	500	42	1,617	\$ 202	
614 Accounting/Audit	-	-	-	\$ -	
614-01 Accounting	4,800	400	41	\$ 5	
614-02 Annual Audit	5,500	458	2,888	\$ 361	
615 Meals & Entertainment	500	42	-	\$ -	
655 Repairs & Maintenance	12,000	1,000	15,013	\$ 1,877	
657 Commissions (Mgr)	-	-	-	\$ -	
6600 Salary - Senior Attendant	24,960	2,080	13,745	\$ 1,718	
6601 Salary - Junior Attendant	-	-	1,543	\$ 193	
Payroll taxes	4,243	354	275	\$ 34	
658 Credit Card Fees	-	-	-	\$ -	COGS
659 Postage	600	50	385	\$ 48	
6600 Payroll - Manager	-	-	-	\$ -	
660 Legal & Professional	-	-	-	\$ -	
660-01 Bylaws	500	42	-	\$ -	
660-02 Procurement Policy	250	21	-	\$ -	
660-04 Misc L & P	100	8	188	\$ 24	
660-05 Copies, Admin Fees	50	4	-	\$ -	
660-06 Engineering & Architect Fees	500	42	-	\$ -	
660-07 Airport Manager	-	-	-	\$ -	
660-08 Continuing Education	1,000	83	-	\$ -	
661 Supplies	1,000	83	44	\$ 6	
663 Dues & Subscriptions	2,935	245	2,134	\$ 267	Inc. SiteMinder
664 Miscellaneous	500	42	48	\$ 6	
670 Telephones	4,800	400	3,013	\$ 377	
682 Auto Expenses	500	42	197	\$ 25	
683 Refund	-	-	-	\$ -	
685 Contract Labor	7,280	607	5,030	\$ 629	
Total Expenses	112,368	9,364	67,664	\$ 8,458	
Operating Surplus (Deficit)	2,042	170	15,427	\$ 1,928	
Other Income					
Interest Income	704	59	12	\$ 2	
Uncategorized Income	-	-	-	\$ -	
Subtotal	704	59	12	\$ 2	
Net Operating Income (Deficit)	\$ 2,746	\$ 229	\$ 15,439	\$ 1,930	9.61%

Tri-county Airport Authority
Fuel Sales Activity Report

		<u>\$ Sales</u>	<u>Gal Sold</u>	<u>Price/Gal</u>	<u>Cost</u>	<u>Margin/Gal</u>	
October	Jet A - Siteminder	\$ 1,532.75	405.49	\$ 3.78	\$ 2,372.1	\$ 1.4079	
	Jet A Tanker	\$ 756.00	200.00	\$ 3.78	\$ 2,372.1	\$ 1.4079	
	100 LL - Siteminder	\$ 2,042.41	504.70	\$ 4.05	\$ 3,337.6	\$ 0.7092	
	100 LL - Tanker	\$ -	0.00	\$ -	\$ -	\$ -	
	Monthly Subtotals	\$ 4,331.16	\$ 1,110.19				
November	Jet A - Siteminder	\$ 737.93	195.22	\$ 3.78	\$ 2,372.1	\$ 1.4079	
	Jet A Tanker	\$ -	0.00				
	100 LL - Siteminder	\$ 2,621.88	652.62	\$ 4.02	\$ 3,337.6	\$ 0.6799	
	100 LL - Tanker	\$ -	0.00	\$ -	\$ -	\$ -	
	Monthly Subtotals	\$ 3,359.81	\$ 847.84				
December	Jet A - Siteminder	\$ 726.74	192.26	\$ 3.78	\$ 2,372.1	\$ 1.4079	
	Jet A Tanker	\$ -	0.00	\$ -	\$ -	\$ -	
	100 LL - Siteminder	\$ 1,499.82	364.60	\$ 4.11	\$ 3,487.1	\$ 0.6265	
	100 LL - Tanker	\$ -	0.00	\$ -	\$ -	\$ -	
	Monthly Subtotals	\$ 2,226.56	556.86				
January	Jet A - Siteminder	\$ -	0.00	#DIV/0!	\$ 2,372.1	#DIV/0!	
	Jet A Tanker	\$ 1,227.94	343.00	\$ 3.53	\$ 2,372.1	\$ 1.1579	
	100 LL - Siteminder	\$ 1,571.04	351.90	\$ 4.46	\$ 3,487.1	\$ 0.9774	
	100 LL - Tanker	\$ -	0.00	\$ -	\$ -	\$ -	
	Monthly Subtotals	\$ 2,798.98	694.90				
February	Jet A - Siteminder	\$ 1,814.24	493.00	\$ 3.68	\$ 2,724.4	\$ 0.9556	
	Jet A Tanker	\$ 3,336.90	1,018.00	\$ 3.28	\$ 2,724.4	\$ 0.5535	
	100 LL - Siteminder	\$ 3,673.17	871.07	\$ 4.22	\$ 3,487.1	\$ 0.7297	
	100 LL - Tanker	\$ -	0.00	\$ -	\$ -	\$ -	
	Monthly Subtotals	\$ 8,824.31	2,382.07				
YTD		\$ 21,540.82	4,720.79				
	Jet A	\$ 10,132.50	2,846.97	\$ 3.56	\$ 2,548.3	\$ 1.0107	\$ 7,254.93
	100 LL	\$ 11,408.32	2,744.89	\$ 4.16	\$ 3,487.1	\$ 0.6691	\$ 9,571.71
March	Jet A - Siteminder	\$ 5,158.35	1,317.26	\$ 3.84	\$ 2,745.9	\$ 1.0941	
	Jet A Tanker	\$ 5,733.79	1,533.10	\$ 3.84	\$ 2,745.9	\$ 1.0941	
	100 LL - Siteminder	\$ 3,587.30	836.20	\$ 4.49	\$ 3,549.9	\$ 0.9401	
	100 LL - Tanker	\$ 545.09	121.40	\$ 4.49	\$ 3,549.9	\$ 0.9401	
	Monthly Subtotals	\$ 15,024.53	3,807.96				
YTD		\$ 36,565.35	9,399.82				
	Jet A	\$ 21,024.64	5,697.33	\$ 3.69	\$ 2,614.1	\$ 1.0762	\$ 14,893.39
	100 LL	\$ 15,540.71	3,702.49	\$ 4.20	\$ 3,458.2	\$ 0.7392	\$ 12,803.95
							\$ 16,826.64
April	Jet A - Siteminder	\$ 12,180.06	3,335.62	\$ 3.65	\$ 2,700.0	\$ 0.9515	
	Jet A Tanker	\$ 427.50	114.00	\$ 3.75	\$ 2,700.0	\$ 1.0500	
	100 LL - Siteminder	\$ 4,140.82	998.00	\$ 4.15	\$ 3,974.5	\$ 0.1746	
	100 LL - Tanker	\$ 554.19	132.90	\$ 4.17	\$ 3,974.5	\$ 0.1955	
	Monthly Subtotals	\$ 17,302.57	4,580.52				
May	Jet A - Siteminder	\$ 12,246.39	3,362.71	\$ 3.64	\$ 2,705.7	\$ 0.9361	
	Jet A Tanker	\$ -	0.00	#DIV/0!	\$ 2,705.7	#DIV/0!	
	100 LL - Siteminder	\$ 4,977.90	1,199.30	\$ 4.15	\$ 3,725.7	\$ 0.4250	
	100 LL - Tanker	\$ -	0.00	#DIV/0!	\$ 3,725.7	#DIV/0!	
	Monthly Subtotals	\$ 17,224.29	4,562.01				
June	Jet A - Siteminder	\$ 10,370.35	2,911.10	\$ 3.56	\$ 2,496.0	\$ 1.0663	3.75
	Jet A Tanker	\$ 1,498.10	422.00	\$ 3.55	\$ 2,496.0	\$ 1.0540	
	100 LL - Siteminder	\$ 1,934.34	477.40	\$ 4.05	\$ 3,705.0	\$ 0.3468	4.24
	100 LL - Tanker	\$ 213.31	52.80	\$ 4.04	\$ 3,705.0	\$ 0.3350	
	Monthly Subtotals	\$ 14,016.10	3,863.30				

	<u>\$ Sales</u>	<u>Gal Sold</u>	<u>Price/Gal</u>	<u>Cost</u>	<u>Margin/Gal</u>	<u>Total Cost</u>	
YTD	\$ 85,108.31	22,405.65					
	Jet A	\$ 57,747.04	15,842.76	\$ 3.65	\$ 2,540.0	\$ 1.1050	\$ 40,241.31
	100 LL	\$ 27,361.27	6,562.89	\$ 4.17	\$ 3,565.7	\$ 0.6034	\$ 23,401.52
						\$ 29,630.59	
Jet A Cost	\$ (40,241.31)	Gallons	GP/Gal				
	Jet A Gross Profit	\$ 17,505.73	15,842.76	1.1050			
100 LL Retail	\$ 27,361.27						
100 LL Cost	\$ (23,401.52)	Gallons	GP/Gal				
	100 LL Gross Profit	\$ 3,959.75	6,562.89	0.6034			

Fuel prices within 50 miles of Bonifay, FL 32425

Airport / FBO		100LL	Jet A	
		\$3.75-\$6.48 average \$4.67	\$3.16-\$5.99 average \$4.27	
<u>1J0</u> 5 NE	Tri-County Airport Bonifay, FL, USA Tri County Airport Authority	ES \$4.24 SS \$4.24	ES \$3.75 SS \$3.75	25-Jan update
<u>33J</u> 18 NNW	Geneva Municipal Airport Geneva, AL, USA Geneva Municipal Airport	SS \$3.95		24-Dec-2017 update
<u>54J</u> 25 W	DeFuniak Springs Airport DeFuniak Springs, FL, USA 	AS \$4.50	ES \$4.09 ✓	25-Jan update
<u>KMAI</u> 26 E	Marianna Municipal Airport Marianna, FL, USA 	ES \$4.75	ES \$3.85 ✓ GUARANTEED	
<u>KECP</u> 27 SSW	Northwest Florida Beaches International Airport Panama City, FL, USA 	AVFUEL ES \$6.46 ✓	ES \$5.83 ✓	02-Jul update
<u>KEDN</u> 32 NNW	Enterprise Municipal Airport Enterprise, AL, USA City of Enterprise (EBO)	SS \$3.83	ES \$3.16 SS \$3.16	01-Jul update
<u>KDHN</u> 34 NNE	Dothan Regional Airport Dothan, AL, USA 	ES \$5.48 ✓	ES \$5.38 ✓ GUARANTEED	
<u>0J4</u> 36 WNW	Florala Municipal Airport Florala, AL, USA 	ES \$5.85	ES \$5.35	01-Jul update
<u>71J</u> 38 N	Ozark-Blackwell Field Airport Ozark, AL, USA 	SS \$3.78	ES \$3.25	01-Jul update
<u>0J6</u> 39 NNE	Headland Municipal Airport Headland, AL, USA Headland Municipal Airport	World Fuel Services SS \$4.65	ES \$3.85	24-Jan update
<u>14J</u> 43 NNW	Carl Folsom Airport Elba, AL, USA Elba Airport Authority	SS \$3.97		01-Jul update
<u>17J</u> 43 ENE	Donalsonville Municipal Airport Donalsonville, GA, USA Donalsonville Airport Commission	SS \$4.19		04-Jan update
<u>KCEW</u> 44 W	Bob Sikes Airport Crestview, FL, USA 	ES \$5.60	ES \$4.90 ✓ GUARANTEED	
<u>KDTS</u> 47 WSW	Destin Executive Airport Destin, FL, USA 	ES \$6.19	ES \$5.99 ✓	02-Jul update
<u>79J</u> 48 NW	South Alabama Regional Airport at Bill Benton Field Andalusia, AL, USA South Alabama Regional Airport	SS \$3.75 ES \$3.95	ES \$3.49 ✓ GUARANTEED	

There are 9 airports within 50 nm of CALHOUN COUNTY, (KF95) reporting fuel prices.

GlobalAir.com Home Monday, July 8, 2019 19:34 UTC

Log In Register

Current TFR Listings



Home Airports Fuel National Weather Airspace Fixes Max-Trax Dashkosh Specials

Fuel Information Available (Red circle)
No Fuel Information (Blue circle)

Lowest prices on the field (1 FBO):

SS190LL	SSJETA
\$4.24	\$3.75

All Prices include Taxes

Longest Runway: 3100 ft

Approach: Norm

Locate Fuel

Results are listed by lowest fuel price:

9 Matching Results

- (F95) CALHOUN COUNTY - \$3.75 - 0 nm
- (1J0) TRI-COUNTY - \$3.75 - 33 nm
- (MAJ) MARIANNA MUNI - \$3.85 - 21 nm
- (BGE) DECATUR COUNTY INDUSTRIAL AIR PARK - \$3.99 - 38 nm
- (2J9) QUINCY MUNI - \$4.10 - 29 nm
- (17J) DONALDSONVILLE MUNI - \$4.19 - 33 nm
- (AAE) APALACHICOLA RGNL-CLEVE RANDOLPH FIELD - \$5.29 - 45 nm
- (TLH) TALLAHASSEE INTL - \$5.44 - 39 nm
- (ECP) NORTHWEST FLORIDA BEACHES INTL - \$5.77 - 36 nm

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document.getElementById('loadingContainer').style.display = "block"; window.setTimeout("HideLoadingIcon()", 4500);

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8) Airport Operations Report

09 JUL 2019

Physical Maintenance and Repair Highlights:

- a) **FBO Building: Fully operational**
 - i) The back door (south) in the Manager office is dry rotted and being kept locked and unused until it can be replaced.
 - b) **Front Gate: Fully operational**
 - c) **Credit Card Machine: **INOPERATIVE** – Awaiting a replacement delivery by FedEx. (Due Wed or Thu)**
 - d) **Fuel Farm: Functional only in manual mode – unable to take any credit/debit card payments.**
 - i) Siteminder: **INOPERATIVE** – The radio relay for the ethernet on the terminal building side is inop. *Awaiting replacement from Southern Petroleum (due by Friday)*
 - ii) AVGAS: NOTAM issued (through Friday midnight)
 - iii) JET-A: NOTAM issued (through Friday midnight)
 - e) **Fuel Truck:**
 - i) JET-A Fuel Truck – **Fully operational.**
 - ii) AVGAS/100 LL – **Fully functional**; hose reel motor is inoperative (*hose reel manually winds up easily*).
 - f) **Lektro Tug: Fully operational**
 - g) **Rotating beacon: The white light on the rotating beacon **works intermittently.****
 - h) **Hangars: All fully operational**
 - i) Double Box Hangars 3 needs to have the lock down mechanism replaced. (Will require fabrication)
 - ii) Box Hangar 13 has excessive noise when opening and closing. The left door roller bolt is bent. Will likely need to be cut with a blow torch and have a new segment & bolt (with roller) welded in place. I do not have the equipment or technical expertise to accomplish this repair.
 - iii) The hangar bathroom is still out-of-order. The toilet and raised floor have been removed. A new floor will need to be installed in order to install the new toilet.
- Hangar Rental:**
- i) There are 32 of 32 enclosed hangars currently being rented. (*T, Box, Double Box, & Commercial*)
 - ii) There are 3 of 8 shade hangar tie-downs currently being rented.
 - iii) There are 1 of 15 open area tie-downs currently being rented.
 - iv) There are 7 people on our hangar waiting list who want enclosed hangars.
- i) **Tractor: Fully functional**
 - i) The right rear tire keeps going slack, it must be aired up about every 14 days.
 - ii) The air conditioner works intermittently, usually quits working after 2 – 3 hours of use.
 - j) **Lawn Mower: Fully operational**
 - k) **Edger: Fully operational**
 - l) **Weed Trimmers: Fully operational**
 - m) **Area improvement: Ongoing mowing, edging, weed trimming, killing weeds, & tree trimming.**

GRANT ACTIVITY

Since June 4, 2019

- 6/4/2019 - Received email from Lee with Pay Application from GCUC in the amount of \$61,515.00. This is a split request with FDOT's portion being \$8257.50 and FAA's portion being \$53,275.50. Paperwork for FDOT portion submitted by email on 6/7/2019 Will not be able to request funds for the FAA portion until reimbursement from above AVCON check has been received.
- 6/7/2019 - Payment for FAA portion of AVCON invoice 115459 in the amount of \$45,221.76 mailed to AVCON. Check cleared the grant account on 6/6/2019 Attempted to submit on 6/7/2019 to the FAA for reimbursement but the Delphi e-invoicing system would not let me login.
- 6/14/2019 – FDOT funds for GCUC PA 4 posted to Capital City Bank, recorded funds in QuickBooks and cut check for \$8,257.50 to GCUC dated 6/21/2019.
- 6/19/2019 – Pay request for AVCON invoice # 115832 in the amount of \$55,451.20 received. This is a split invoice with \$46,938.69 being FAA funded and \$8512.51 being FDOT funded. The \$46,938.69 can not be paid until the funds from previous FAA draw is reimbursed. Pay request for AVOCN Invoice # 115835 in the amount of \$26,950.50 which is 100% funded by FDOT also received this date.
- 6/21/2019 - Signed pay requests for Invoice 115832 and 115835 submitted to FDOT.
- 7/1/2019 - Access to Delphi finally granted. Submitted request for reimbursement of FAA portion of AVCON invoice 115459 this date.
- Funds for AVCON Invoice # 115832 and #115835 posted to Capital City Bank grant account.

7/3/2019 - Funds for AVCON invoice #115832 and #115835 recorded in QuickBooks and checks to AVCON printed. Need second signature from treasurer before they can be mailed.

7/5/2019 - Received pay request from Lee with AVCON invoice # 116026 this date. Also received pay request #5 from GCUC on this date.

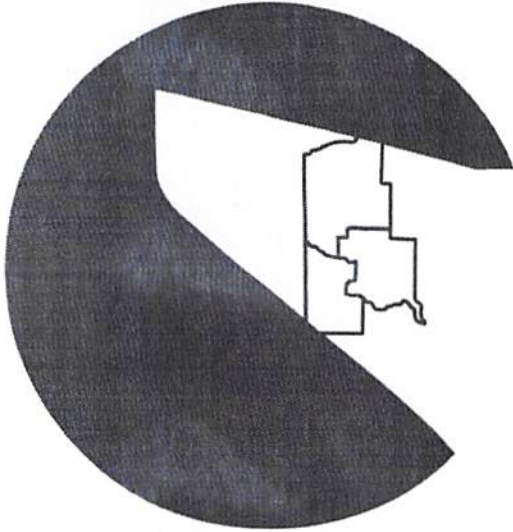
Funds for FAA Portion (\$45,221.76) billed on 7/1/2019 posted to grant account.

7/8/2019 - Both requests reviewed for accuracy. Invoice #116026 was prepared for signature by Grant Coordinate and Chairman as appropriate. FAA portion is \$24034.14 which will be processed through the line of credit in order received. FDOT portion of \$17,961.01 will be submitted tomorrow after signed by chairman. GCUC documentation needed clarification which was requested via email to Lee Lewis with AVCON.

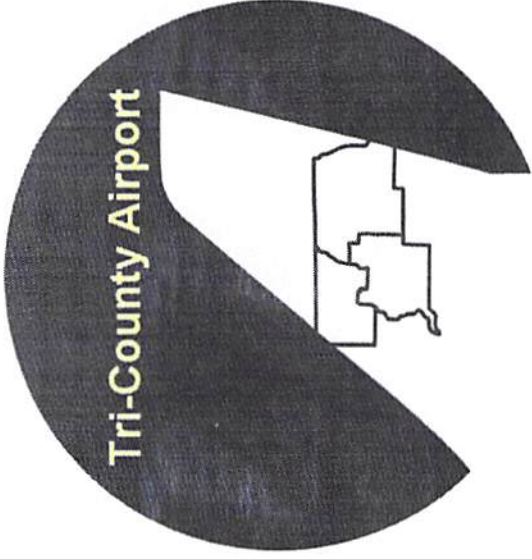
Funds posted to Capital City Bank grant account, recorded in QuickBooks and check cut to reimburse line of credit at One Florida Bank. Needs signatures from treasurer and chairman so it can be taken to the appropriate financial institution.

7/9/2019 - Received corrected documentation for GCUC PA #5 from Lee. FAA portion is \$52,258.36 which will be processed through the line of credit in order received. FDOT portion of \$11,179.98 will be submitted tomorrow after signed by chairman.

Requests prepared for signature by Grant Coordinator and Chairman as Appropriate.



Tri-County Airport Logo today



Same Logo, with cream colored name



Same as #2, but with text describing service area