

Jaime

Tri-County Airport Authority
PO Box 756
Bonifay, FL 32425

“Serving Holmes, Jackson, and Washington Counties”

AGENDA

October 13, 2016

1. Meeting Called to Order ✓ 6"
2. Invocation ✓
3. Introduction of Guests ✓ ~~JAEC~~ Emely + Teresa, Audit. Co.
4. Approval of Last Month's Minutes ✓ JAEC
chuck. A.
5. Financial Report ✓ JAEC L.
chuck. A.
6. Old Business: ✓
 - a. Runway/Taxiway Sodding Project ✓
 - b. Missing Link Taxiway Project ✓
 - c. Box Hangar Project ✓ NT Proceed!
 - d. Security Camera Committee Report ✓ Lights, LED. Motion Detector
\$2,000. APPROX - MOTION PASS
7. New Business ✓
8. Manager's Report ✓
9. General Comments
10. Announcements – Next meeting will be November 10, 2016
11. Adjournment

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“Serving Holmes, Jackson, and Washington Counties”

September 8, 2016

The Tri-County Airport Authority held a monthly meeting on Thursday, September 8, 2016 at the airport terminal building. Attending were the following members:

HOLMES COUNTY

Jerry Cooley
Chuck Aronholt
Jack Locke
Jaime Pinto

JACKSON COUNTY

Charles Cooley
John McDaniel

WASHINGTON COUNTY

Ty Peel
Alan Williams
Norm Rich

Also in attendance were: Larry Parker, Arthur Hooks, Ed Bowers, Bill Ruic and Matt Watkins (Modern Tech Squad).

Chairman Jerry Cooley called the meeting to order at 6:00 p.m.

Mr. Jack Locke made a motion to approve the minutes for the August meeting; Mr. Jaime Pinto seconded the motion and the motion passed.

1. **FINANCIAL REPORT:** Mr. Jaime Pinto presented the financial report to the board and handed out the Treasurer’s Report which confirmed the Fuel Account at Capital City Bank has \$72,989.25 and the Operating Account presently has \$144,112.36. There is one outstanding invoice to World Fuel Company in the amount of \$15,540.12 for the purchase of 8,000 gallons of Jet-A on August 8, 2016. Fuel on hand is 1,249 gallons of 100LL and 5,143 gallons of Jet-A. The Jet-A includes 4,789 gallons purchased by Rex Lumber Company. We are expecting a check from Rex Lumber for the Jet-A in the amount of \$14,819.04. Total available fuel gallons of 1,605 at \$4.00 per gallon equals \$6,420. Mr. Pinto reported that they had ordered 2000 gallons of Jet A and 2000 gallons of 100 LL. There are hangar rent checks to be deposited in the amount of \$750. Mr. Jack Locke made a motion to accept the report, Mr. John McDaniel seconded, we voted and the motion passed. Mr. Pinto went over the Statement of Revenues and Expenses from the accountant that showed total revenue of \$110,986.70, the Cost of Goods Sold was \$114,529.77, with a total expense of \$16,125.05 and a net income for the month of -\$19,668.13.
2. **OLD BUSINESS:**
 - a. **RUNWAY/TAXIWAY EXTENSION SODDING PROJECT:** Mr. Larry Parker informed the board that the runway extension portion of the project has been closed. The sodding project is on hold waiting for the taxiway project to finalize the slopes for the sodding.
 - b. **MISSING LINK TAXIWAY PROJECT:** Mr. Larry Parker informed the board the contractor is waiting on the project to dry out so they can go back to work. They anticipate starting back next week.

- c. **BOX HANGAR PROJECT:** Mr. Larry Parker informed the board that the DOT decided there would not be a need to hold a public meeting to make the description change on the project in the work program. The work program people changed the description from a 5-Unit Box Hangar to a 4-Unit Box Hangar. We requested a Joint Participation Agreement (JPA) from the DOT on August 18. The JPA was sent to the Authority on August 24 and Chairman Cooley signed the JPA and it was return to DOT the same day. We are now waiting on the JPA to be finalized by DOT. They will forward the executed JPA along with a Notice to Proceed to the Authority.

3. **NEW BUSINESS:** There was discussion about the radio and transponder that were stolen from one of the planes under the shade hangar at the airport. The members discussed the need for surveillance cameras and signs to deter this type of incident in the future. Mr. Matt Watkins from Modern Tach Squad mentioned the type of equipment he could provide and the estimated cost. Chairman Cooley recommended a committee to review and study the situation and return at the October meeting with some suggestions as what to do and cost estimates to provide the equipment recommended. The committee was made up of Jack Locke, Norm Rich and Ed Bowers.

4. **MANAGER'S REPORT:** Mr. Ed Bowers gave the Manager's Report and reported to the board that one T-Hangar was open. All other hangars are rented. Scott Minor and Dennis O'Leary are still behind. Mr. Bowers stated that if you go to Sam's Club and look at Security Cameras you will find them from about \$400 and up. That is a consumer grade system. If you look up you will see a camera watching you. That system is a commercial grade system that cost about \$15,000. He said you get what you pay for. Mr. Bowers said he thought we needed one that will be working properly the next time we have a visit from the bandit. Mr. Bowers listed on his report the fuel status that matched what Mr. Pinto had reported.

5. **GENERAL COMMENTS:** None

6. **ANNOUNCEMENTS:** The next meeting will be October 13, 2016 at 6:00 p.m.

7. **ADJOURNMENT:** The meeting was adjourned at 6:45 p.m.

Submitted by,

Russell Hood
Secretary

Jaime

Tri-County Airport Authority
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Treasurer’s Report

October, 13th. 2016.

Bank Accounts: We have at:

Capital City Bank, Projects Grants account.....	= \$	102.54
The Fuel Account: One South Bank.....	= \$	78,093.92
Operating Account: One South Bank... ..	= \$	32,274.89
Total:	= \$	110,471.35

We owed to World Fuel Company as of today:

Invoice pending #387205 due 10/15/16	=	\$ 4,429.39
Invoice pending #387204 due 10/16/16	=	\$ 6,029.88
Fuel on hand: Av-Gas – 100 LL	=	1,748 Gal.
Jet – A:	=	5,143 Gal.
Minus Fuel purchased by Rex...	=	3,165 Gal.
Total Jet –A.....	=	1,977 Gal.

Note: we have hangar rent’s checks to be deposited for \$ 175.00.

Jaime F. Pinto
Treasurer

4:32 PM
10/12/16
Cash Basis

Tri-County Airport Authority
Statement of Revenue and Expense
September 2016

	Sep 16
Ordinary Income/Expense	
Income	
Federal Grant Rev-FAA	114,529.77
Fuel Income	23,978.80
Hangar Lease Income	9,391.77
Total Income	147,900.34
Cost of Goods Sold	
Part Par Taxiway	1,225.00
Total COGS	1,225.00
Gross Profit	146,675.34
Expense	
Auto Expense	170.00
Commissions	1,936.00
Credit Card Fees	234.35
Fuel	15,540.12
Garbage Service	50.00
Legal & Professional Fees	190.00
Meals & Entertainment	89.62
Office Expense	176.01
Refund	721.05
Utilities	1,568.98
Total Expense	20,676.13
Net Ordinary Income	125,999.21
Other Income/Expense	
Other Income	
Interest Income	0.14
Total Other Income	0.14
Net Other Income	0.14
Net Income	125,999.35

TRI-COUNTY AIRPORT AUTHORITY

1983 Tri-County Airport Road, Bonifay FL. 32425

Manager's Report

10/13/2016

1. All hangers are rented and current. Scott Minor & Dennis O'Leary are still behind. We have two shade hanger open.
2. It is time to renew the airport manager's Contract. I am requesting a pay increase to bring my pay to \$600.00 per week. This would bring me to the top of the poverty level. *- comity. JACK JAIME JERRY.*
3. The following is the amount of fuel that we have on hand;


Gallons 100LL on hand;	Totals
Fuel Farm	1,340.30
Truck	408
Total 100LL	1,748.30
Gallons JET-A on hand;	Totals
Fuel Farm JET-A	4,844.00
Truck JET-A	299.00
Total	5,143.00
REX	3165.80
Our Balance is	1,977.20

Clarence E. Bowers,
Airport Manager

undefined

AbFrBsCk 0002

*****6602

TRI-COUNTY AIRPORT AUTHORITY		1058 63-68/631 002
FUEL ACCOUNT		
P.O. BOX 766 BONIFAY, FL 32425		
		Date <u>9-13-2016</u>
Pay to the Order of	<u>Rex AVIATION LLC</u>	\$ <u>721.05</u>
<u>Seven Hundred, Twenty one & 05/100</u>		Dollars
 Capital City Bank MAIN OFFICE TALLAHASSEE, FL		 MP
For over & PAID INV. # 380714. Round!		
⑆063100688⑆0225836602⑆ 1058		

01020130000000142

063209660 20160920
01020272 90DR

063209660
20160920
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Amount: -\$721.05
Check Number: 1058
Description: Check
Posted Date: 9/21/16