

*J.Aime.*

**Tri-County Airport Authority  
PO Box 756  
Bonifay, FL 32425**

**“Serving Holmes, Jackson, and Washington Counties”**

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**AGENDA**

**January 12, 2017**

1. **Meeting Called to Order** ✓
2. **Invocation** ✓ *J.P.*
3. **Introduction of Guests** *Ingenium Mgr.*
4. **Approval of Last Month's Minutes**
5. **Financial Report** *Snells, Curtis + Sid.*
6. **Old Business:** ✓
  - a. **Runway/Taxiway Sodding Project** ✓
  - b. **Missing Link Taxiway Project**
  - c. **Box Hangar/Taxiway Project**
7. **New Business:**
  - a. **Annual Audit Information to Auditor**
  - b. **JACIP Projects for Work Program**
8. **Manager's Report**
9. **General Comments**
10. **Announcements – Next meeting will be February 9, 2017**

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**December 8, 2016**

The Tri-County Airport Authority held a monthly meeting on Thursday, December 8, 2016 at the airport terminal building. Attending were the following members:

HOLMES COUNTY

Jerry Cooley  
Jaime Pinto  
Jack Locke

JACKSON COUNTY

John McDaniel

WASHINGTON COUNTY

Sydney Snell  
Alan Williams  
Norman Rich

Also in attendance were: Ed Bowers and Larry Parker.

Chairman Jerry Cooley called the meeting to order at 6:00 p.m.

Mr. Jack Locke made a motion to approve the minutes for the November meeting; Mr. Alan Williams seconded the motion and the motion passed.

1. **FINANCIAL REPORT:** Mr. Jaime Pinto presented the financial report to the board and handed out the Treasurer’s Report which confirmed the Project Account at Capital City Bank has \$209,076.51. The Fuel Account at One South has \$76,742.31 and the Operating Account at One South has \$25,227.01. There is one pending invoice to World Fuel Company in the amount of \$6,199.32. Fuel on hand is 1,126 gallons of 100LL and 2,523 gallons of Jet-A. The Jet-A includes 885 gallons purchased by Rex Lumber Company. There are hangar rent checks that need to be deposited for \$700.00. Mr. Pinto went over the Statement of Revenues and Expenses from the accountant that showed total revenue of \$45,125.97, the Cost of Goods Sold was \$221,973.40, with a total expense of \$13,843.26, Interest Income of \$0.84 and a Net Income of -\$190,689.85. Mr. Jack Locke made a motion to accept the report, Mr. John McDaniel seconded, we voted and the motion passed.
2. **OLD BUSINESS:**
  - a. **RUNWAY/TAXIWAY SODDING PROJECT:** Mr. Larry Parker discussed the project is on hold until the excavation by the contract has been completed on the Runway Extension project. The slopes are being taken down to 7:1 as required to meet the safety clearance as identified during the annual airport inspection.
  - b. **MISSING LINK TAXIWAY PROJECT:** Mr. Parker stated that the taxiway has been paved and the taxiway lights are almost completed by Jim Motley. The sodding has been started on the taxiway shoulders and will be completed when the final 7:1 slope on the west side of the project has been finished.
  - c. **BOX HANGAR/TAXIWAY PROJECT:** The DOT wants the ALP updated and approved by the FAA that shows the new taxiway prior to going out for

bids on the construction of the taxiway portion of the project. Mr. Parker discussed going out for bids with the taxiway being an Alternate "A" part of the bid in case there was not enough funds to complete the hangars and taxiway. If there is not enough funds, the taxiway could be included in the FAA application for next year. Discussion followed, since Rex Lumber will not need one of the hangars for their plane, to construct a 4-unit box hangar like the last set of hangars that will take care of the twin engine aircraft.

3. **NEW BUSINESS:**

a. **Annual Audit Discussion:** Mr. Larry Parker informed the Board the DOT wants the annual audits submitted prior to June 30<sup>th</sup> each year. The audits have been late for the last 2-3 years. The funding for future projects could be affected if these audits are not completed on time. The firm of Grimsley and Cavin should be informed that this cannot happen again and the company needs to assure the Authority that the audits will be completed and submitted prior to June 30 each year.

4. **MANAGER'S REPORT:** Mr. Ed Bowers gave the manager's report and said all hangars are rented. He stated that Scott Minor and Dennis O'Leary are still behind in their payments. There are no shade hangars open at this time. The fuel status report was given by the Treasurer.

5. **GENERAL COMMENTS:** None

6. **ANNOUNCEMENTS:** The next meeting will be January 12, 2017 at 6:00 p.m.

7. **ADJOURNMENT:** The meeting was adjourned at 7:45 p.m.

Submitted by,

Russell Hood  
Secretary

Jaime.

Tri-County Airport Authority  
PO Box 756  
Bonifay, FL 32425

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Treasurer’s Report

January, 12th. 2017.

Bank Accounts: We have at:

Capital City Bank, Projects Grants account.....	= \$ 158,366.03 ✓
The Fuel Account: One South Bank.....	= \$ 66,850.83 ✓
Operating Account: One South Bank... ..	= \$ 42,469.87 ✓
Total:	= \$ 267,686.73 ✓

We owed to World Fuel Company as of today:

Invoice pending # 0      due                      =    \$ 0,.00 ✓

Fuel on hand: Av-Gas – 100 LL	=	1,908 Gal. ✓
Jet – A:	=	8,806 Gal. ✓
Minus Fuel purchased by Rex...	=	5,342 Gal. ✓
Total Jet –A.....	=	3,463 Gal. ✓

Rex. 1,260 " Rent ✓

Jaime F. Pinto  
Treasurer

CALL emely = Audit Due June 30th,  
IF WE ARE LATE... WE MAY LOOSE FUNDING  
FOR SOME PROJECTS.

9:41 AM  
01/12/17  
Cash Basis

Tri-County Airport Authority  
Statement of Revenue and Expense  
December 2016

	<u>Dec 16</u>
Ordinary Income/Expense	
Income	
Federal Grant Rev-FAA	235,945.38
Fuel Income	3,024.50
Hangar Lease Income	11,422.19
Total Income	250,392.07 ✓
Cost of Goods Sold	
Construct 4-Unit Box Hangar and Hanger Project Expense	11,302.36
Part Par Taxiway	177,972.12
Total COGS	191,574.48 ✓
Gross Profit	58,817.59 ✓
Expense	
Auto Expense	396.49 ✓
Commissions	1,936.00
Credit Card Fees	358.44
Fuel	6,199.32
Garbage Service	100.00
Legal & Professional Fees	190.00
Meals & Entertainment	53.50
Office Expense	70.00
Postage	9.87
Telephone	374.57
Utilities	1,153.72
Total Expense	10,841.91 ✓
Net Ordinary Income	47,975.68
Other Income/Expense	
Other Income	
Interest Income	1.35
Total Other Income	1.35
Net Other Income	1.35
Net Income	<u>47,977.03</u>



Configure This Page

Account Balances ⚙️ ➕ ✖️

No accounts selected. Use the 'Configure Settings' icon above to select your accounts to view.

Alerts ➕ ✖️

No Alerts

Messages ➕ ✖️

No new Secure Messages

Send Message

Transfer ➕ ✖️

Transfer \$:

From:

To:

Transfer

My Accounts ⚙️ ➕ ✖️

Name	Balance	View
T 36 MO CD 0003 <i>Fuel</i>	50,168.29	Info
D SmBusChk 0002 <i>Fuel</i>	16,682.54	Info
D ComCkng 0001 <i>oper.</i>	42,469.87	Info

Recent Statements ⚙️ ➕ ✖️

No statements are available. To add other accounts, use the 'Configure Settings' icon above to select your accounts.

Recent Transactions ⚙️ ➕ ✖️

No recent transactions for your selected accounts and filter in the last 30 days. Use the 'Configure Settings' icon above to select your transactions to view.

Recent Transfers ➕ ✖️

No recent transfers found.

Scheduled Transfers ➕ ✖️

No scheduled transfers found.

Did You Know ➕ ✖️

...the icon that looks like an arrow links to a corresponding page?


[Find out more...](#)

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Welcome

Jaime Fernando Pinto  
jaimepinto294@gmail.com  
[Change](#)

Last Login:  
01/09/2017 - 01:10:29 PM





Account: SmBusChk 0002 Current Time: 01/12/17 5:20:20 PM

Current Balance: 16,682.54  
Available Balance: 16,682.54

Date ▾	Ref/Check No	Description	Debit	Credit	Balance
01/12/2017		ASCENT AVIA 8923 CREDIT ACH Entry Memo Posted Today		67.00	16,682.54
01/11/2017		CREDIT ASCENT AVIA 8923 CCD		235.91	16,615.54
01/09/2017	1005	Check 1005	(17,684.16)		16,379.63
01/09/2017	1004	Check 1004	(6,421.49)		34,063.79
01/09/2017		CREDIT ASCENT AVIA 8923 CCD		346.78	40,485.28
01/06/2017		CREDIT ASCENT AVIA 8923 CCD		212.57	40,138.50
01/04/2017		CREDIT ASCENT AVIA 8923 CCD		833.01	39,925.93
01/03/2017	View Image	Deposit		16,223.45	39,092.92
01/03/2017		CREDIT ASCENT AVIA 8923 CCD		39.88	22,869.47
12/31/2016		Interest Deposit		0.63	22,829.59
12/30/2016		CREDIT ASCENT AVIA 8923 CCD		193.43	22,828.96
12/29/2016		CREDIT ASCENT AVIA 8923 CCD		42.12	22,635.53
12/28/2016		CREDIT ASCENT AVIA 8923 CCD		366.49	22,593.41
<b>Totals:</b>		Transactions: 13	Debits: (24,105.65)	Credits: 18,561.27	



AbFrBsCk 0001 6601  
 Last Updated: 1/12/2017 5:55 PM  
 Available Balance

\$158,366.03

**\$158,366.03**  
 Available Balance

Date	Description	Amount
JAN 10 2017	Check - 3271	-\$11,302.36 \$158,366.03
JAN 10 2017	Check - 3270	-\$19,708.63 \$169,668.39
JAN 4 2017	Check - 3265	-\$12,999.43 \$189,377.02
JAN 4 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000628\ BPR*C*11302.36*C*ACH*CTX*01*06 30...	+\$11,302.36 \$202,376.45
JAN 4 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000627\ BPR*C*177972.12*C*ACH*CTX*01*06 30...	+\$177,972.12 \$191,074.09
DEC 29 2016	FAA TREAS 310 MISC PAYCCD 593058030690011 RMR*IV*12282016*AI*12999.43*12 999.43*0...	+\$12,999.43 \$13,101.97
DEC 15 2016	Check - 3266	-\$190,139.80 \$102.54
DEC 14 2016	Check - 3268	-\$13,971.98 \$190,242.34
DEC 12 2016	Check - 3267	-\$18,834.17 \$204,214.32
DEC 12 2016	TRANSFIRST DISCOUNT CCD 543684555676991	+\$51.45 \$223,048.49
DEC 11 2016	TRANSFIRST DISCOUNT CCD 543684555676991	-\$51.45 \$222,997.04
DEC 11 2016	STATE OF FLORIDAPAYMENTS CTX ST*820*000000713\ BPR*C*13971.98*C*ACH*CTX*01*06 30...	+\$13,971.98 \$223,048.49
DEC 7 2016	STATE OF FLORIDAPAYMENTS CTX ST*820*000000745\ BPR*C*208973.97*C*ACH*CTX*01*06 30...	+\$208,973.97 \$209,076.51
DEC 1 2016	Check - 3264	-\$34,249.91 \$102.54
NOV 13 2016	TRANSFIRST DISCOUNT CCD 543684555676991	+\$83.75 \$34,352.45
NOV 9 2016	TRANSFIRST DISCOUNT CCD 543684555676991	-\$83.75 \$34,268.70



# TRI-COUNTY AIRPORT AUTHORITY

1983 Tri-County Airport Road, Bonifay FL. 32425

## Manager's Report

1/12/2017

1. All hangers are rented. We have 2 shade hanger open.
2. Scott Minor & Dennis O'Leary they are still behind.
3. The following is the amount of fuel that we have on hand;

<b>Gallons 100LL on hand;</b>	<b>Totals</b>
Fuel Farm	1,508.00
Truck	400
<b>Total 100LL</b>	<b>1,908.00</b>
<b>Gallons JET-A on hand;</b>	<b>Totals</b>
Fuel Farm JET-A	8,075.00
Truck JET-A	731.00
<b>Total</b>	<b>8,806.00</b>
<b>REX</b>	5342.80
<b>Our Balance is</b>	<b>3,463.20</b>

Clarence E. Bowers,  
Airport Manager