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Tri-County Airport Authority
PO Box 756
Bonifay, FL 32425

“Serving Holmes, Jackson, and Washington Counties”

AGENDA

May 11, 2017

1. Meeting Called to Order
2. Invocation
3. Introduction of Guests
4. Approval of Last Month's Minutes
5. Financial Report *Russell*
NORM.
6. Old Business:
 - a. Runway/Taxiway Sodding Project ✓
 - b. Missing Link Taxiway Project ✓
 - c. Box Hangar/Taxiway Project ✓
 - d. Concrete or Turnout for Rex Lumber Hangar ✓ *NOT moving CJB here.*
 - e. Flooding Along Taxiway, Pond and Building ✓
 - f. Annual Audit ✓ *EDDIE - Rent + Fuel.*
 - g. 5 Year Work Program Project need ✓
 - h. Rex Lumber Taxi-Lane realignment *X=D.*
 - I Proposed project for 5-year plan ✓
 - New Hangar and Entrance West of FBO (Corporate Hangar) ✓
 - Additional Box Hangars
7. New Business:
 - a. Annual Audit Discussion
 - b. ALP Update-funding

- c. proposal for Structural Engineer for box hangar foundation plans (New manufacturer does not provide services)**
- d. Proposed Project for 5 years plan**
- e. Drainage (replace pipes/culverts underneath runway, flooding occurring along taxiway and adjacent to runway).**
- f. Replacement of Hangar south of FBO (Directly behind due to flooding).**
- g. New hangar and entrance west of FBO (corporate hangar)**
- h. Additional Box Hangars**

8. Manager's Report

9. General Comments

10. Announcements – Next meeting will be June-8th. 2017.

11. Adjournment

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The Tri-County Airport Authority held a monthly meeting on Thursday, April 13, 2016 at the airport terminal building. Attending were the following members

HOLMES COUNTY

Jerry Cooley
Jamie Pinto
Jack Locke
Chuck Aronhalt
Russell Hood

JACKSON COUNTY

John McDaniel
Charles Cooley

WASHINGTON COUNTY

Alan Williams
Norman Rich

Also in attendance were: Larry Parker, Ed Bowers, and James Neff. Mr. Neff represented Ingenium Enterprises.

Chairman Jerry Cooley called the meeting to order at 6:00 p.m

After a review of the February minutes (no meeting in March), Mr. McDanel made a motion for their approval. Mr. Williams seconded and the motion carried.

1. **FINANCIAL REPORT:** Mr. Pinto gave the financial report which was approved.
2. **OLD BUSINESS:**
 - a. **RUNWAY/TAXIWAY SODDING PROJECT:** Mr. Parker reported that not all sodding was complete on the lower part of the steep slopes
 - b. **MISSING LINK TAXIWAY PROJECT:** Mr. Parker reported that this project is complete and waiting on a final inspection form F.D.O.T.
 - c. **BOX HANGAR/TAXIWAY PROJECT:** This project is on hold waiting on a revision to the plans showing the taxiway going to the hangar.
 - d. **REX LUMBER HANGAR TAXIWAY:** after discussing this problem, Mr. Locke volunteered to see what is needed to correct the problem.
 - e. **ANNUAL AUDIT:** Mr. Cooley advised that a \$32,000 check is to be approved by the FAA.

- f. **2014 ALP PEN AND INK UPDATE (BOX HANGER TAXILANE):** Waiting on FAR approval on this project.
3. **NEW BUSINESS:**
- a. **NEW ENGINEERING CONSULTANT ADVERTISEMENT:** Ingenium Enterprises advised that they would like for the board to employ another engineering consultant contractor. Mr. McDaniel made a motion to advertise for a consultant contractor. Mr. Williams offered a second, motion carried.
- b. **2017 ALP FUNDING (FUTURE PROJECTS):** The board needs to pick future projects for the next 5 years (prioritize).
- c. **PROPOSED PROJECTS FOR 5 YEAR JACIP**
- i. Replacement of maintenance hangar due to flooding.
 - ii. New hangar and entrance West of FBO (corporate hangar).
 - iii. Additional box hangars.
4. **MANAGER'S REPORT:** Mr. Ed Bowers gave the managers report which was approved.
5. **GENERAL COMMENTS:**
- a. After discussion about the project coordinator position, Mr. Locke made a motion that Mr. Norman Rich be appointed for the position. Mr. Williams offered a second for the motion, motion carried.
- b. Mr. Charles Cooley advised the board that he would not be able to continue to serve as a board member due to health problems. Mr. Cooley advised that Mr. Sydney Snell and Mr. Curtis Snell have both resigned.
6. **ANNOUNCEMENTS:** The next meeting will be held on May 11, 2017 at 6:00 p.m.
7. **ADJOURNMENT:** The meeting was adjourned at 7:00 p.m.

Submitted by,

Russell Hood
Secretary

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Treasurer’s Report

May, 11th. 2017.

Bank Accounts: We have at:

Capital City Bank, Projects Grants account.....	= \$	102.54
The Fuel Account: One South Bank.....	= \$	11,060.70
CD, from fuel account, used for line of credit.....	= \$	50,000.00
Operating Account: One South Bank... ..	= \$	45,900.22
Total:	= \$	107,063.46

We owed to World Fuel Company as of today:

Invoice pending #434960 Due, May 21,2017.....	= \$	18,862.70
Invoice pending # 433406 Due, May 17, 2017.....	= \$	6,859.47
Account Receivable pending from REX	= \$	22,838.70
Total Owed to Ascent Aviation Group.....	= \$	2,883.47

Fuel on hand: Av-Gas – 100 LL	=	1,555 Gal.
Jet – A:	=	10,977 Gal.
Minus Fuel purchased by Rex...	=	9,200 Gal.
Total Jet –A.....	=	1,776 Gal.

Jaime F. Pinto
Treasurer

9:12 AM
05/11/17
Cash Basis

Tri-County Airport Authority
Statement of Revenue & Expense
April 2017

	<u>Apr 17</u>
Ordinary Income/Expense	
Income	
Fuel Income	4,686.86
Hangar Lease Income	6,038.81
Total Income	10,725.67
Cost of Goods Sold	
Part Par Taxiway	100,000.00
Total COGS	100,000.00
Gross Profit	-89,274.33
Expense	
Auto Expense	203.37
Commissions	1,936.00
Credit Card Fees	62.41
Garbage Service	100.00
Insurance	750.00
Legal & Professional Fees	190.00
Meals & Entertainment	61.64
Office Expense	161.29
Repairs & Maint	840.12
Supplies	330.00
Utilities	1,052.69
Total Expense	5,687.52
Net Ordinary Income	-94,961.85
Other Income/Expense	
Other Income	
Interest Income	4.72
Total Other Income	4.72
Net Other Income	4.72
Net Income	<u>-94,957.13</u>



Thank you for choosing ONE SOUTH BANK!

Welcome Jaime Fernando Pinto!

Account (Click for Details)	Balance	Status	Options
ComCkng 0001 <i>OPER. ACC.</i>	45,900.22		Select Option
SmBusChk 0002 <i>FUEL ACC.</i>	11,060.70		Select Option
PubFdNOW 0003 <i>GRANT ACC.</i>	0.10		Select Option
Savings 0004 <i>SAVINGS. ACC.</i>	3.46		Select Option

4 Deposit accounts with a total balance of 56,964.48

You last accessed your One South Bank Online Banking account on Tuesday, May 9, 2017 4:55:56 PM Central Time
You have accessed One South Bank Online Banking 44 time(s) since Wednesday, September 21, 2016 4:52:05 PM Central Time [Reset this counter](#)



Accounts

AbFrBsCk 0001 6601
Available Balance
Current Balance

\$102.54
\$102.54

TRI-COUNTY AIRPORT AUTHORITY

1983 Tri-County Airport Road, Bonifay FL. 32425

Manager's Report

5/11/2017

1. All hangers are rented. We have 1 shade hanger open. All rent is paid except Dennis O'Leary and Scott Minner.
2. The following is the amount of fuel that we have on hand;

<u>Gallons 100LL on hand;</u>	<u>Totals</u>
Fuel Farm	1,335.00
Truck	220.37
Total 100LL	1,555.37
<u>Gallons JET-A on hand;</u>	<u>Totals</u>
Fuel Farm JET-A	10,624.00
Truck JET-A	353.12
Total	10,977.12
REX	9200.80
Our Balance is	1,776.32

Clarence E. Bowers,
Airport Manager