

Tri-County Airport Authority
PO Box 756
Bonifay, FL 32425

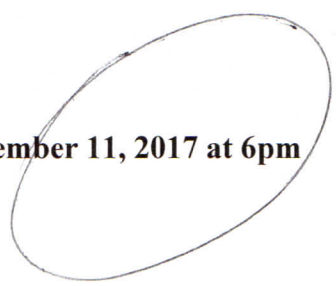
“Serving Holmes, Jackson, and Washington Counties”

AGENDA

August 8, 2017
6:00 P.M.

Tue. DOT.
Final Inspection
AUG-15 = 130

1. Meeting Called to Order
2. Invocation
3. Introduction of Guests
4. Approval of Last Month's Minutes
5. Financial Report JACK/ALAN
6. Consultant Reports: ✓
 - Ingenium ✓
 - a. New Box Hanger/Taxiway Project: Mr. Norm Rich to follow through on Last Month's meeting for Box Hanger: (Bid Advertisements to be placed next week by Mr. Norm Rich. Plans and Specs for Contractor pickup will be available either online or via hardcopies located at TCAA.)
 - b. Set time and date for final inspection of Missing link taxiway project ARC-R64
 - Avcon ✓
 - a. Consultant to inspect all airport projects as completed and estimate need, if any, corrections.
 - b. Consultant to provide Norm Rich with wording for advertising of projects.
6. Old Business: ✓
 - a. Annual Audit 3 WEEKS OR 2 WEEKS.
7. New Business: ✓
 - a.
8. Manager's Report ✓
9. General Comments
10. Announcements – Next meeting will be September 11, 2017 at 6pm
11. Adjournment



Tri-County Airport Authority
PO Box 756
Bonifay, FL 32425

“Serving Holmes, Jackson, and Washington Counties”

The Tri-County Airport Authority held a monthly meeting on Thursday, July 13, 2017 at the airport terminal building. Attending were the following members:

HOLMES COUNTY

Jerry Cooley
Jamie Pinto
Jack Locke
Russell Hood

JACKSON COUNTY

Terry Nichols

WASHINGTON COUNTY

Norm Rich

Also in attendance was: Mr. Clarence E. Bowers (Airport Manager).

Chairman Jerry Cooley called the meeting to order at 6:00 p.m. He then introduced Dr. Terry Nichols (A new board member representing Jackson County).

The minutes of the June’s meeting were reviewed and approved after a motion by Mr. Locke and a second by Mr. Pinto.

1. **FINANCIAL REPORT:** Mr. Pinto gave the financial report which was approved upon a Motion by Mr. Locke and a second by Mr. Rich.
2. **OLD BUSINESS:**
 - a. **MISSING LINK TAXIWAY PROJECT:** waiting on the final inspection by F.D.O.T.
 - b. **BOX HANGAR/TAXIWAY PROJECT:** There was discussion about this project which is to be advertised for bids. Mr. Rich made a motion to advertise this project and the hangars should rent for \$300.00 per month. Mr. Lock offered a second for that motion, Motion carried.
 - c. **ANNUAL AUDIT:** There was a discussion about the Audit which is due. Mr. Pinto volunteered to meet with our Accounts and get any problems resolved.
 - d. **ENGINEERING CONSULTANT PROFESSIONAL SERVICE:** There was a discussion about Professional Service agreement received by AVCON, our new Engineering Consultant. It was agreed that they would send a copy to Mr. Neff, our present consultant for his comments.
 - e. Mr. Rich advised that he had met with representatives of AVCON in Niceville office and that they are working on the transition from the present Consultants and theirs.
 - f. Mr. Rich made a motion to set aside a room in the terminal building in which to store copies of all business conducted at the airport. Mr. Locke offered second to the motion, motion carried.
 - g. There was a discussion about changing the Board meeting time. Mr. Williams made a motion to change the monthly meeting time to the second Tuesday of each month at 6:00 P.M. and to advertise these changes in the local paper. Dr. Nichols offered a second to the motion. Motion carried.

3. **NEW BUSINESS:**

- a. **NEW AIRPORT AUTHORITY MEMBERS:** Mr. Locke advised that Mr. Chris Jernigan from Graceville has expressed an interest in serving as a Board Member for Jackson County.
- b. Mr. Locke advised that he had met with Mr. Galloway from Rex Lumber Co. about changes to their hanger and that they would absorb the cost for the changes.
- c. Mr. Locke volunteered to serve and Vice Chairman.

4. **MANAGER'S REPORT:** Mr. Ed Bowers gave the managers report which was approved.

5. **GENERAL COMMENTS:**

- a. None offered.

6. **ANNOUNCEMENTS:** The next meeting will be held on Tuesday, July 08, 2017 at 6:00 p.m.

7. **ADJOURNMENT:** The meeting was adjourned at 8:40 p.m.

Submitted by,

Russell Hood
Secretary

Arme.

Tri-County Airport Authority
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“Serving Holmes, Jackson, and Washington Counties”

Treasurer’s Report

August 8th. 2017.

Bank Accounts: We have at:

Capital City Bank, Projects Grants account.....	= \$	89,530.20 ✓
The Fuel Account: One South Bank.....	= \$	14,412.56 ✓
CD, from fuel account, used for line of credit.....	= \$	50,029.64 ✓
Operating Account: One South Bank... ..	= \$	55,882.33 ✓
Total:	= \$	120,324.53 ✓

We owed to World Fuel Company as of today:

Invoice pending # 00000 - 000 Gal.100 LL	= \$	000.00 ✓
Fuel on hand: Av-Gas – 100 LL	=	1,334.50 Gal.
Jet – A:	=	6,015.00 Gal.
Minus Fuel purchased by Rex...	=	7,125.00 Gal.
Total Jet –A.....	=	- 1,110.00Gal.

Jaime F. Pinto
Treasurer

Tri-County Airport Authority
Statement of Revenue & Expense
July 2017

	Jul 17
Ordinary Income/Expense	
Income	
403 · Fuel Income	3,367.73
435 · DOT Project Funds	65,522.50
442 · Hangar Lease Income	8,512.67
Total Income	77,402.90
Cost of Goods Sold	
Part Par Taxiway - ARC 26-29	10,572.34
620 · Fuel	6,571.93
Total COGS	17,144.27
Gross Profit	60,258.63
Expense	
601 · Utilities	1,230.31
602 · Office Expense	48.43
605 · Garbage Service	50.00
606 · Insurance	750.00
607 · Interest Expense	225.83
615 · Meals & Entertainment	45.74
657 · Commissions	1,936.00
658 · Credit Card Fees	193.58
659 · Postage	57.29
661 · Supplies	721.05
664 · Miscellaneous	256.70
670 · Telephone	380.02
682 · Auto Expense	296.55
Total Expense	6,191.50
Net Ordinary Income	54,067.13
Other Income/Expense	
Other Income	
Interest Income	2.74
Total Other Income	2.74
Net Other Income	2.74
Net Income	54,069.87



AbFrBsCk 0001 6601
 Last Updated: 8/8/2017 3:44 PM
 Available Balance

\$89,530.20

\$89,530.20
 Available Balance

Date	Description	Amount
AUG 3 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*00000841\ BPR*C*31975.66*C*ACH*CTX*01*06 3000021*DA*2079900545225*90013	+ \$31,975.66 \$89,530.20
AUG 1 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000746\ BPR*C*2522.92*C*ACH*CTX*01*063 000021*DA*2079900545225*900139	+ \$2,522.92 \$57,554.54
JUL 27 2017	☒ Check - 3570	-\$10,572.34 \$55,031.62
JUL 17 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000797\ BPR*C*522.5*C*ACH*CTX*01*06300 0021*DA*2079900545225*90013950	+ \$522.50 \$65,603.96
JUL 17 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000788\ BPR*C*65000*C*ACH*CTX*01*06300 0021*DA*2079900545225*90013950	+ \$65,000.00 \$65,081.46
JUN 30 2017	☒ Check - 3571	-\$65,000.00 \$81.46
JUN 28 2017	☒ Check - 3	-\$34,498.58 \$65,081.46
JUN 22 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000932\ BPR*C*32901.01*C*ACH*CTX*01*06 3000021*DA*2079900545225*90013	+ \$32,901.01 \$99,580.04
JUN 22 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000931\ BPR*C*64237.3*C*ACH*CTX*01*063 000021*DA*2079900545225*900139	+ \$64,237.30 \$66,679.03
JUN 6 2017	☒ Check - 3575	-\$522.50 \$2,441.73
JUN 2 2017	☒ Check - 4	-\$32,901.01 \$2,964.23
MAY 26 2017	☒ Check - 2	-\$64,237.30 \$35,865.24
MAY 22 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000890\ BPR*C*100000*C*ACH*CTX*01*0630 00021*DA*2079900545225*9001395	+ \$100,000.00 \$100,102.54
APR 21 2017	☒ Check - 1	-\$100,000.00 \$102.54
APR 13 2017	STATE OF FLORIDAPAYMENTS CTX ST*820*000000634\ BPR*C*100000*C*ACH*CTX*01*0630 00021*DA*2079900545225*9001395	+ \$100,000.00 \$100,102.54

Page totals: Credits: [8] \$397,159.39 | Debits: [7] \$-307,731.73



Thank you for choosing ONE SOUTH BANK!

Welcome Jaime Fernando Pinto!

Account (Click for Details)	Balance	Status	Options
ComCkng 0001 OPERATING Acc.	55,882.33		Select Option
SmBusChk 0002 FUEL Acc.	14,412.56		Select Option
PubFdNOW 0003	0.10		Select Option
Savings 0004 C.D.-	29.64		Select Option

4 Deposit accounts with a total balance of 70,324.63

You last accessed your One South Bank Online Banking account on Tuesday, August 8, 2017 3:08:04 PM Central Time

You have accessed One South Bank Online Banking 57 time(s) since Wednesday, September 21, 2016 4:52:05 PM Central Time [Reset this counter](#)



Configure This Page

Account Balances

No accounts selected. Use the 'Configure Settings' icon above to select your accounts to view.

Alerts

No Alerts

Messages

No new Secure Messages

Send Message

Transfer

Transfer \$:

From:

To:

Transfer

My Accounts

Name	Balance	View
D SmBusChk 0002 <i>Fuel Acc</i>	14,412.56	Info
D ComCkng 0001 <i>OPERATING Acc</i>	55,882.33	Info

Recent Statements

No statements are available. To add other accounts, use the 'Configure Settings' icon above to select your accounts.

Recent Transactions

No recent transactions for your selected accounts and filter in the last 30 days. Use the 'Configure Settings' icon above to select your transactions to view.

Recent Transfers

No recent transfers found.

Scheduled Transfers

Date	Name	Amount	View
Monthly	ComCkng 0001 -> Loan	143.03	View

Did You Know

...that you can view statements and other information on this page in 'light boxes'?

[Find out more...](#)

Welcome

Jaime Fernando Pinto
jaimepinto294@gmail.com
[Change](#)

Last Login:
08/01/2017 - 04:42:35 PM



TRI-COUNTY AIRPORT AUTHORITY

1983 Tri-County Airport Road, Bonifay FL. 32425

Manager's Report

8/8/2017

1. All hangers are rented. We have 1 shade hangers open. All rent is paid except Dennis O'Leary and Scott Miner.
2. The following is the amount of fuel that we have on hand;

<u>Gallons 100LL on hand;</u>	<u>Totals</u>
Fuel Farm	1,167.00
Truck	167.5
Total 100LL	1,334.50
<u>Gallons JET-A on hand;</u>	<u>Totals</u>
Fuel Farm JET-A	5,815.00
Truck JET-A	200.00
Total	6,015.00
REX	7125.00
Our Balance is	-1,110.00

Clarence E. Bowers,
Airport Manager

TRI-COUNTY AIRPORT AUTHORITY

1983 Tri-County Airport Road, Bonifay FL. 32425

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8/8/2017

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<u>Gallons JET-A on hand;</u>	<u>Totals</u>
Fuel Farm JET-A	5,815.00
Truck JET-A	200.00
Total	6,015.00
REX	7125.00
Our Balance is	-1,110.00

Clarence E. Bowers,
Airport Manager

**Current FDOT 6-Year Gaming Report Summary
Tri-County Airport
August 8, 2017**

July 2017 (referred to as "Year 18")

- Five-unit Box Hangar, Taxiway and Lights FDOT. \$500,000

July 2018 (referred to as "Year 19")

- AWcom
DESIGN
- Access Road to Commercial Hangar Area \$350,000
 - Construct Commercial Hangar, Apron & Taxiway \$803,483
 - Mill & Resurface Original 4,000 ft Runway \$450,000

July 2019 (referred to as "Year 20")

- 80' x 80' Corporate Hangar, Apron & Taxiway \$750,000

July 2020 (referred to as "Year 21")

- Construct Commercial Hangar, Apron & Taxiway \$750,000

July 2021 (referred to as "Year 22")

- Construct New Maintenance Hangar \$750,000

\$653,483

Items to consider in short-term:

- A. Airport Layout Plan project funding match
- B. Current airfield issues
- C. Frank Bondurant hangar proposal
- D. Front-end loader acquisition
- E. Other?