
Emergency Board Meeting Minutes

August 22, 2023 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order-** Chairman Locke called meeting to order at 4:55 PM; a quorum was confirmed as per the attached sign-in sheet.
2. **Invocation** – Ross Statham
3. **Review of Agenda.** Accept as submitted with one addition to old business (item b).
4. **Audience wishing to speak:** None.
5. **Old Business:**
 - a. **Property Insurance Increase.** Our property insurance invoice came in last week, and it was significantly over what was budgeted. We have a tight deadline to respond (hence the need for this Emergency Board Meeting). It was noted that we have tried many other options for insurance, but that these all have pointed us back to our current carrier.
After a discussion about our options, Brooks moved, and Williams seconded that we amend our policy with the following changes to our coverage, in order to seek lowering the cost of the policy to be more in line with our budget:
 - i. Remove commercial hangars C-2 and C-3 (the old block building hangars);
 - ii. Remove commercial hangar C-4 (one of the north hangars);
 - iii. Remove the shade hangars;
 - iv. Remove the tractor;
 - v. Remove one of the fuel farms;
 - vi. Raise the deductibles on any buildings that they would allow us to do so; and
 - vii. Give the Chairman the authority to carry out these discussions and negotiate a new policy with our insurance carrier.Motion carried unanimously.
 - b. **Blocked runway drainpipe.** In a request for information from member Williams, the Chairman reported that the City of Graceville took photos of our collapsed drainpipe, and we have confirmed that the collapse is on the east side of the runway not underneath it as initially thought. AVCON is reviewing and coming up with a plan to address. No action.
6. **New Business (none)**
7. **Adjourn:** There being no other business, the meeting was adjourned at 5:17 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors (the following meeting) and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary



Tri-County Airport Authority ("TCAA")
1983 Tri-County Airport Rd - Bonifay, FL 32425
Mail: PO Box 756, Bonifay, FL 32425

AGENDA

Emergency TCAA Board of Directors Meeting: August 22, 2023 5 pm
Airport Conference Room

1. **Call to Order**- Jack Locke, Chairman
2. **Invocation**
3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
4. **Non-Agenda Audience** (*Effective Oct 1, 2013, FL Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minutes to speak on a proposition before the Authority.*)
5. **Old Business**
 - a. **Airport Insurance Increase discussion (Chairman)**
 - b.
 - c.
6. **New Business**
 - a.
 - b.
7. **Adjourn**

Tri-County Airport Authority

Meeting Sign-In Sheet

Meeting Date: 8-22-2023 5 PM



<u>County:</u>	<u>Seat #</u>	<u>Member Name</u>	<u>Signature</u>	<u>Role</u>
Holmes:	1	Jack Locke	<u>Jack Locke</u>	Chairman
	2	Greg Cloud	<u>Greg Cloud</u>	
	3	Roy Brooks	<u>Roy Brooks</u>	Vice-Chairman
Jackson:	4	Thomas Leuenberger	<u>Thomas Leuenberger</u>	Treasurer
	5	Norman MacLeod	_____	
	6	Edward E. Crutchfield	_____	
Washington:	7	Frank Acuff	<u>By telephone</u>	Grants Coordinator
	8	Alan Williams	<u>Alan Williams</u>	
	9	Ross Statham	<u>Ross Statham</u>	Secretary
		Mark Wilson	<u>Mark Wilson</u>	Airport Manager
	Brenda Wilson	<u>Brenda Wilson</u>	Administrative Asst	
	AVCON, Inc.	_____		

Guest Name/Signature: _____

Guest Name/Signature: _____

Guest Name/Signature: _____

Guest Name/Signature: _____

Guest Name/Signature: _____