

Executive Committee Meeting

Tri-County Airport Authority

Meeting Sign-In Sheet



Meeting Date: Feb 27, 2024

<u>County:</u>	<u>Seat #</u>	<u>Member Name</u>	<u>Signature</u>	<u>Role</u>
Holmes:	1	Jack Locke	<u>Jack Locke</u>	Chairman
	2	Greg Cloud	_____	
	3	Roy Brooks	<u>Roy Brooks</u>	Vice-Chairman
Jackson:	4	Thomas Leuenberger	<u>Thomas Leuenberger</u>	Treasurer
	5	Leonard Shores	_____	
	6	Edward E. Crutchfield	_____	
Washington:	7	Frank Acuff	<u>Frank Acuff</u>	Grants Coordinator
	8	Alan Williams	_____	
	9	Ross Statham	<u>Ross Statham</u>	Secretary
		Mark Wilson	<u>Mark Wilson</u>	Airport Manager
		Brenda Wilson	_____	Administrative Asst
	AVCON, Inc.	<u>AVCON, Inc.</u>		

- Guest Name/Signature: _____
- Guest Name/Signature: _____
- Guest Name/Signature: _____
- Guest Name/Signature: _____
- Guest Name/Signature: _____



Tri-County Airport Authority
1983 Tri-County Airport Rd - Bonifay, FL 32425
Mail: PO Box 756 - Bonifay, FL 32425-0756
Office: (850) 703-6808

AGENDA

TCAA Executive Committee Meeting: February 27, 2024 at 4:00 pm
Airport Conference Room

1. **Call to order** – Jack Locke, Chairman
2. **Invocation** – Ross Statham
3. **AVCON Report** – Calvin Palmer
4. **Adjourn**

Executive Committee Meeting Minutes

February 27, 2024 4 pm – Airport Conference Room

1. Call to Order- Jack Locke, Chairman
2. Establishment of Quorum: Jack Locke, Roy Brooks, Tommy Leuenberger, Frank Acuff & Ross Statham of the Executive Committee were in attendance as well as Calvin Palmer of AVCON and Mark Wilson, Airport Manager, as per the sign-in sheet.
3. Invocation by Ross Statham.
4. Regarding Tri-County Airport Authority grant received from FDOT, Brooks moved and Leuenberger seconded that we direct the Chairman to sign Resolution 24-02 which grants permission for Chairman Locke to sign the grant for Future Hangar Site Improvements. Motion carried unanimously.
5. Draft Task Order 03, Future Hangar Site Improvements, was discussed with AVCON; Acuff moved, and Brooks seconded that we direct the chairman to sign the Task Order. Motion carried unanimously.
6. Draft Task Order 05, RSA, ROFA & OFZ was discussed with AVCON; this will improve the washout areas in the south end of the airport, remove vegetation and remove the mound on the north end of the airport. Brooks moved and Leuenberger seconded that we direct the Chairman to sign the Task Order. Motion carried unanimously.
7. Mark Wilson, Airport Manager, reported that due to a sewage pipe broken last year by a contractor, we need to spend \$1,400 to repair the pipe, which is north of the north hangars. He was directed by the Executive Committee to do so.
8. Adjourned at 4:16 PM.

These minutes were compiled by the Secretary on behalf of the Executive Committee, and when subsequently approved by the Board of Directors and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary